| Name of Centre | CApIC-ACE |
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| Institution | Covenant University, Ota |
| Country | Nigeria |
| Center Leader | Prof. Ezekiel F. Adebiyi |

Annual Workplan January - December, 2022
(Month XXX-
Month
Year)


Sub-Action 1a: Attendance of trainings and ACE workshops


Sub-Action 1b: Procurement of essential office equipment and stationery

| Activity 1: Provision of monthly running cost (imprest) | In order to ensure smooth running of the Centre Admin office, we plan to allocate money for imprest each month. | Not Applicable |  |  |  |  | Effective centre adminstrative operational structure | Monthly imprest is required to effectively run the Center Admin | $2,000$ | 0 |  | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Activity 2: Purchase and distribution of essential office equipment and stationery | To purchase all the required office equipment and stationery | Not Applicable |  |  |  |  | A well furnished and equipped Secretariat. | Basic office <br> items to be <br> provided on a <br> regular basis <br> to aid the <br> operations of <br> the Center | $3,000$ | 0 |  | 0 |
| Sub-Action 1c: Periodic meetings with partners, SAB and ISAB |  |  |  |  |  |  |  |  |  |  |  |  |
| Activity 1: <br> Arrange regular meetings (hybrid) with partners, SAB and ISAB as necessary | To hold periodic meetings with all our partners (national and regional) and the members of SAB (online and onsite). | Not Applicable |  |  |  |  | Recordings and minutes of meetings of the SAB and partners. | Regular meetings with our partners is a recurring event in the course of this project to ensure they are carried along with our plans and progress made. | $\overline{\mathrm{5}, 000}$ | 0 |  | 0 |

Action 2: DLI 3 Quantity of Students
Sub-Action 2a: DLI 3.1 (PhD students), DLI 3.2 (Masters students)


Action 3: DLI 4 (Quality of Education)
Sub-Action 3a: DLI 4.2a ACE International research publication with national partners \& DLI 4.2b ACE International research publication with regional partners



Sub-Action 3b: DLI 4.3a Infrastructure improvement for research and learning (procurement and civil works)


| Activity 4: | We plan to purchase of |
| :--- | :--- |


| Purchase of | Centrifuges, freezers etc and |
| :--- | :--- |
| equipment (CRG | Installation at partners sites | partner sites)

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